

# The Weekly ReCAP

Week of March 17, 2024

**CAP Mission:** Transforming health through meaningful connections.

**CAP Vision:** To be the most innovative advanced practice center driving connections that elevate clinical practice, research, education, and leadership.

## Hi APPs!

Thank you to all of the people who signed up for the compensation steering committee. We are going to review the sign-ups and start notifying people about next steps in the coming week.

As you may have noticed, in many of the recent weeks, there has been a section specific to our upcoming Joint Commission survey, generally on the topic of documentation. While we all play many important roles in Joint Commission compliance, such as with hand hygiene and maintaining a clean environment for our patients, APPs have been deemed key to our success in ensuring compliant documentation. There are five main domains that we see as our areas of focus for this.

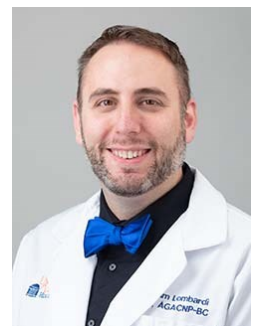
1. **H&P Compliance.** It is required that our H&Ps are documented within 24 hours of admission for our inpatients. All H&Ps need to contain a chief complaint, family history, and a review of systems. There are system H&P templates that should be used to ensure that all elements are present. If the patient is going for procedure, there needs to be an H&P completed within 30 days prior to the procedure, or an addendum added noting any updates since the last H&P.
2. **Transfer Summary.** For all internal transfers, a transfer summary should be documented prior to the patient moving to their next level of care. The exception to this would be emergent transfers where this documentation would result in critical delays in care. All orders for the patient need to be updated by the time they arrive to their new area to reflect the level of care that they are in.

3. **Discharge/Death Summaries.** There needs to be documentation started on these summaries within 24 hours of patient discharge or death, with the note being signed with 72 hours of the event. Utilizing tools in EPIC like the hospital course and regularly updating the summary throughout a hospital stay can help ensure compliance and timeliness of these notes.
4. **Interpreter use.** Whenever a patient's preferred language is not English, it should be documented within your note, as well as what interpreter services that you used to complete your encounter. When documenting interpreter services, ensure that you document the service used, the name of the interpreter, and their ID number.
5. **Consents.** Consents need to be completed in full prior to any procedures that a patient may undergo. When completing a consent, it is imperative that every field is completed. When consenting over the phone, ensure that you have a witness and that they fill out their portion completely.

You all play a vital role in ensuring that we remain compliant with these items, which all play an important part in patient safety. Please remember that as clinical leaders, it is expected that you help our house staff and other team members meet these expectations.

Have a great week!

- Bill



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## News You Can Use

### Protocol Order Changes

- ♦ Medicare requires that all diagnostic services (both imaging and lab tests) be signed by an LIP before the test is performed. Non-LIPs may pend orders for LIP signature, but cannot sign these by themselves.
- ♦ Protocols may be created that must be initiated by an LIP that can allow non-LIPs to enter these orders. These protocols must be approved by the system and cannot be created locally.

### EPIC Hyperdrive

- ♦ This spring (April through May), EPIC Hyperdrive will rollout throughout the health system.
- ♦ This will be a new browser-based method of accessing EPIC that will come with some new features and accessibility
- ♦ There are a lot of training materials that will be coming as go-live approaches, but please use the following 3 links to learn more about what to expect
  - ♦ 3 minute video: [What is Hyperdrive?](#)
  - ♦ Connect article: [Get Hyper Excited – Hyperdrive is Coming!](#)
  - ♦ Top changes video: [Hyperdrive Top 6 Changes](#)

### Conference Opportunity

- ♦ The HCIDI's 6th Annual Trainee Diversity and Inclusion Conference will be on Saturday 4/13 from 8am—3pm. The focus will be on housing insecurity and its impact on health outcomes.
- ♦ Please register for the event [here](#)

### APP Headshots

- ♦ Please see the dates below for times that the photo studio will be open. No appointment is needed. The photo studio is located in McKim G-045-A.
- ♦ Tuesday, March 26 | 9 a.m. – noon
- ♦ Tuesday, April 2 | 9 a.m.- noon
- ♦ Thursday, April 11 | 11 a.m. - 2 p.m.
- ♦ Wednesday, April 17 | 10 a.m.- 1 p.m.
- ♦ Friday, April 26 | Noon - 3 p.m.
- ♦ Monday, April 29 | 9 a.m. - noon
- ♦ If you want to film a video, reach out to Chelsea Santana (XAR4QA) to schedule